

Office of Administrative Hearings (OAH)	Transmittal Number: 98-24
Procedures Transmittal	Date: June 16, 1998
	Page: 1 of 2 (Including Attachment)
Distribution:	
ALB OAH Staff [x]    UPS ALJs/ [x]    Upstate LDSS [ ] SUP ALJs    [x]	Subject: Revision of the Notice of Fair Hearing (DSS 457)
NYC OAH Staff [x]    NYC ALJs/ [x]    NYC Agencies [ ] SUP ALJs    [x]	

Recently, new language ("Your hearing will be called in the order in which you sign in.") was added to the Notice of Fair Hearing (DSS 457). As the draft transmittal announcing this new language was being circulated for review, it became evident that there were several deficiencies in the Notice of Fair Hearing. Therefore, the Notice will be modified incorporating any suggestions for revision that may be warranted.

A copy of the Notice of Fair Hearing, in its current form, is attached. Please review this Notice and submit any comments/recommendations for change to your supervisor by Tuesday, June 23, 1998. Supervisors should compile any suggestions and forward them to Sue Fiehl in either hardcopy form or via e-mail at 90J029 by Wednesday, June 24, 1998. A draft Notice of Fair Hearing, with appropriate changes, will be distributed for final comment before it is finalized. Thank you for your input.

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Mark Lacivita, Director of Administration  
Office of Administrative Hearings

Attachment